

**CONSTITUTION AND BYLAWS**  
**MONTANA GENERAL MUSIC TEACHERS ASSOCIATION**  
**October 2004 (revised)**

**ARTICLE I - Name.**

Section 1. Name. The name of this organization shall be the Montana General Music Teachers Association.

Section 2 - Affiliation. This organization shall function as an affiliate of the Montana Music Educators Association.

Section 3 - Relationship. This organization shall maintain a close relationship with the Montana Music Educators Association and its Board of Directors, working with them at all times for the benefit of music in Montana.

**ARTICLE II- PURPOSE .**

The purpose of the Montana General Music Teachers Association (hereafter referred to as the Association) shall be to promote the teaching of general music in the schools of Montana. Therefore, the Association objectives shall be:

1. to provide a network for communication for general music teachers of Montana.
2. to provide sessions at the MMEA convention to stimulate the professional growth of general music teachers in Montana.

**ARTICLE III - MEMBERSHIP.**

Section 1. Active membership. Any MMEA member actively interested in general music education may become an active member of this organization upon payment of the prescribed dues. Active members whose dues are fully paid shall have the privilege of voting and holding office.

Section 2. Active Dues. Dues for active membership shall be \$25.00 per year, payable at the time of the annual meeting.

Section 3. Dual Membership. MMEA members may become active members of the Montana General Music Teachers Association and the Montana Bandmasters Association for a joint fee of \$32.50. The joint fee will be divided equally between the two groups. (per motion at 10/01 meeting)

**ARTICLE IV - Officers.**

Section 1. Officers. The officers of this Association shall be: President, President-Elect, Vice-President (Immediate Past President, a former President or other past officer) Treasurer, and Secretary to be elected at an annual meeting and to take office at the close of convention.

Section 2. Duties. The duties of the officers shall be as follows:

1. President. The President shall:
  - a. perform all duties customarily associated with such office;
  - b. serve on the board of MMEA;
  - c. be responsible for organizing this Association's part of the MMEA convention;

d. be responsible for the MGMTA CADENZA articles.

2. Vice-President. The Vice-President shall:

a. assume the duties of President in case of the disability or absence of the President.

b. act as state chair for the Society for General Music.

3. President-Elect. The President-Elect shall:

a. assume the duties of the President in case of disability or absence of the Vice-President;

b. be responsible for the publication and distribution of the newsletter.

4. Treasurer. The Treasurer shall:

a. be custodian of all funds of the Association;

b. present, at the annual meeting, a report of all monies received and disbursed;

c. pay all properly authorized bills as they become due;

d. keep an accurate record of the names and addresses of all members;

e. assure that the MGMTA registration desk is manned during registration hours.

5. Secretary. The Secretary shall :

a. take and keep on file accurate minutes of all meetings of the Association and Executive board;

b. be responsible for communications;

c. act as chair of the Minutes Approval Committee.

d. Keep track of the number of session participants and luncheon attendees that the badge checkers and Treasurer submit.

Section 3. Term. The term of officers shall be two years.

## **ARTICLE V. GOVERNMENT.**

Section 1. Government- The executive authority of the affairs of the affairs of this Association shall be vested in the President and other officers who shall constitute the executive board as stated in Article IV, Section 2.

Section 2. Accountabililty. All actions of these officers are subject to the approval of the majority of the active members present at the meeting.

Section 3. Quorum. A quorum of the executive board shall consist of a majority of its members.

**ARTICLE VI. COMMITTEES .**

Section 1. The Minutes Approval Committee, composed of the Secretary and three (3) other members shall be appointed by the President prior to each annual meeting. It shall be the duty of this committee to ensure accurate minutes.

Section 2. The Nominating Committee shall be formed a year prior to the election of new officers. It shall consist of three (3) members: the Vice president and two (2) other members elected by the Association.

**ARTICLE VII. Meetings**

Section 1. Annual Meetings. Annual meetings will be held during the time of the annual meetings of the MMEA.

Section 2. Special Meetings. Special meetings may be called when deemed necessary.

Section 3. Quorum. At regular business meetings a quorum shall consist of ten (10) percent of the active membership or a minimum of seven (7) active members.

**ARTICLE VIII. PARLIAMENTARY AUTHORITY.**

Robert's Rules of Order shall govern the conduct of all business meetings.

**ARTICLE IX. AMENDMENTS.**

This constitution and bylaws may be amended by a majority vote at any annual meeting.